

January 2025 Meeting Minutes

PRESENT:

Susan Thacker (Chair)
Tonalyn Pennington (Vice Chair)
Scott Alleman
Carolyn Coop
Rebecca Lamb

ABSENT:

Alex Davis
North River Rep (Vacant)
Kathleen Cavender, Friends of the Augusta County Library Foundation

VIRGINIA: At a Regular Meeting of the Augusta County Library Board held at the Weyers Cave Library Weyers Cave, Virginia on January 23, 2025, at 6:00 p.m. and in the 248th year of the Commonwealth. . . .

Call to Order

The board meeting was held in person.

Susan Thacker called the meeting to order at 6:03 pm.

Minutes

The minutes from the November 2024 meeting were discussed. Kathleen Cavender was not present at the November meeting, and therefore the minutes should reflect that.

A motion was made by Rebecca Lamb to approve the minutes as amended from the November 2024 meeting as presented. Scott Alleman seconded the motion and the motion passed unanimously.

Friends of the Augusta County Library Foundation

Kathleen Cavender presented the following information related to FACLF:

- The annual meeting will be held in March. Nominations and elections for officer positions will be held
- Worked to have stickers placed on all items that are sponsored by the FACLF, such as the hotspots
- Plan on distributing a FACLF newsletter to members in the spring
- Website revamp is coming along
- The fundraiser for playground equipment has been placed on hold due to the Fishersville Baseball and Softball League's renovations

Director's Report

The director's report was circulated in the board packet before the meeting. Dr. Brown reiterated the following information:

- The Fishersville Library closed for a week to complete the following building maintenance:
 - the crawlspace work completed
 - Three out of Four of the HVACs that were out of commission earlier were fixed
 - Elevator panel was replaced
 - Fire doors were re-magnetised
- The library director spoke at a Board of Supervisors staff meeting in regard to work being done at the Fishersville Baseball and Softball League
- Update about staff development day
- Working on procuring library vehicle

Old Business

Budget Proposal

A preliminary budget proposal was presented to the Board of Trustees for review. The following areas were identified as priorities in the operating budget:

- Website Redesign for ADA Compliance (Deadline April 2026): \$10,000
- Reclassification of the following positions:
 - FT Library Aid to FT Library Supervisor
 - PT Library Aid to FT Library Assistant
 - Additional PT hours to bring 20-hour a week Library Aids to 24 hours a week

The following areas were identified as priorities for the capital depreciation budgets:



- Wallpaper at the Churchville Library
- Self-Check stations at the Fishersville Library
- Security camera upgrades at the Fishersville Library

New Business

There was no new business.

Next Meeting

The Board confirmed that the next meeting would be held on Thursday, March 27, 2025 at 6:00PM at the Middlebrook Library.

Adjournment

With there being no further business, Carolyn Coop made a motion to adjourn the meeting. Tonalyn Pennington seconded the motion, and the meeting adjourned at approximately 6:39 PM.

Secretary